

# 2022 Community Grant Application form

## Form Preview

### Welcome

\* indicates a required field

Please read the **Community Grant Guidelines** before starting an application <http://www.basscoast.vic.gov.au/Grants>

It is a **requirement of the grant process** that you speak to the Community Grants and Projects officer prior to starting your application.

You **must** seek advice from the relevant Council officer for Minor Capital Works and Major Project applications.

Your group or organisation **must have submitted an Acquittal Report** for past funded community grant applications or your application may be ineligible.

For advice or assistance contact Council's **Community Grants and Projects Officer** via email [grantenquiry@basscoast.vic.gov.au](mailto:grantenquiry@basscoast.vic.gov.au), or telephone 1300 BCOAST(226 278) or (03) 5671 2211.

As you fill out this application form, it is highly recommended that you click the '**save progress**' button every 10 minutes or you may lose your work.

**Do you have a debt with Council? \***

- Yes  No

Council debts include unpaid rates, enforcement fines, unacquitted grants from another departments within Council. If unsure, it is your responsibility to follow it up.

**Have you spoken to the relevant Council officer about your project? \***

- Yes  No - it is recommended that you discuss your project first to ensure it is eligible

The Community Grant Guidelines contain a list of Council officers to discuss your proposed project with

**If yes, please provide the officer's name \***

**I confirm that the applicant organisation has completed all due Acquittal Reports for past funded Community Grants**

- Not Applicable  
 Yes  
 No. Please call the Community Grants and Projects Officer before proceeding  
 Don't know. Please call the Community Grants and Projects Officer before proceeding

If all past due acquittal reports are not submitted, your group/organisation may be ineligible for future funding

### Applicant and Organisation Details

\* indicates a required field

#### Applicant Organisation Details

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**Applicant organisation registered name \***

**Applicant contact name \***

First Name

Last Name

We will contact this person for all communication about this application

**Position in the organisation \***

Eg President, Secretary, Grants Officer

**Email address (consider using your groups email address rather than a personal one) \***

We will use this email address for all communication about your application

**Applicant contact business hours phone number \***

Must be an Australian phone number.

**Applicant contact mobile number \***

Must be an Australian phone number.

**Organisation's primary address \***

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

**How many members are in your organisation/group? \***

**How many of those members are Bass Coast residents? \***

**In which Bass Coast Shire Ward (electoral district) is the work of your group or organisation located? \***

Island  Western Port  Bunurong  
Other

Please select Other if your organisation is not based in Bass Coast but your proposed project is. If unsure which ward you are in, view the ward map at <http://www.basscoast.vic.gov.au/getmedia/4fccbc49-8e06-4c95-8b57-0199731750b6/BassCoastCPOMap2015.pdf.aspx>

**What is the legal structure of your group/organisation?**

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**Are you a legally incorporated Not for Profit community group or organisation?**

Yes

No

**If yes, please provide incorporation number**

**Does your organisation have an ABN? \***

Yes

No

If you do not have an ABN, **please submit a completed ATO Statement by Supplier Form\*** with the application. The form can be downloaded from [Australian Tax Office](#) website.

\* The form must be completed in the name of the group / organisation applying for the grant, **not** the individual completing the application form.

**Completed Statement by Supplier \***

Attach a file:

**Please attach a current Public Liability Insurance Certificate \***

Attach a file:

You are required to provide current insurance cover to support your project

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

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### Please attach a current Public Liability Insurance Certificate \*

Attach a file:

You are required to provide current insurance cover to support your project

### Are you being auspiced for the purposes of this application? \*

Yes

No

## Auspicing Organisation and Applicant Organisation

Applications are only accepted from legally incorporated groups or organisations.

Groups that are not legally incorporated need to be auspiced by a group that is legally incorporated, to make an application.

**If your group is being auspiced** fill out:

- **auspicing Organisation Details** about the incorporated group auspicing this grant application
- **attach a completed Community Grants Auspicing Form.** This form can be found on Council's Community Grants web page at <http://www.basscoast.vic.gov.au/>
- **Public Liability Insurance** - you will need to attach a copy of the auspicing organisation's insurance. Please ensure their insurance will cover your project. If your application is for an event, you may include the cost of public liability insurance for the event as part of your grant request.

## Auspicing Organisation Details

**Auspice organisation registered name \***

**Auspice contact name \***

First Name

Last Name

**Position in the organisation \***

**Auspice email \***

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**Auspice website \***

**Why have you sought  
auspicing from this  
organisation?**

Organisation Name

**Auspice ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

**Please attach a  
completed Auspice  
Agreement confirming  
this arrangement is  
valid and current \***

Attach a file:

**Public Liability  
Insurance. You will need  
to obtain this from your  
auspicing organisation. \***

Attach a file:

Please provide a copy of the auspicing organisation's public liability insurance and ensure it covers your project

## Project Details

\* indicates a required field

**Project name \***

**Brief project description  
\***

Word count:

Must be no more than 25 words

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**What specifically would you like the grant funding to pay for? \***

Word count:

Must be no more than 25 words

**Which community interest does this project aim to reach/benefit? \***

Please select the area of community interest most aligned with your project

**What is the community need for your project? \***

Word count:

Must be between 5 and 100 words.

**How will the community benefit from your project? \***

Word count:

Must be between 5 and 100 words

**How will you manage the project and ensure it meets its proposed outcomes? \***

Word count:

Must be between 5 and 100 words.

**If successful, how will this funding assist in the development and/or viability of your organisation? \***

Word count:

Must be between 5 and 100 words.

**Council has declared a Climate Emergency. Have you considered how your project can reduce your carbon footprint? \***

Word count:

Must be between 5 and 100 words.

For example; events - encourage waste friendly events;  
Equipment - low carbon footprint, items made from recycled materials, energy efficient appliances; Minor Capital Works - environmentally friendly materials, low odour paint

**How will you know that your project has been successful? \***

Word count:

Must be between 5 and 100 words

**Please select a theme from the Council Plan**

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**that best aligns with your project \***

To view the Council Plan and Council's other strategic documents, go to <https://www.basscoast.vic.gov.au/about-council/strategies-and-policies>

## General Project Management - all categories

\* indicates a required field

**When will your project begin? \***

**When will your project end? \***

**What are the key project dates and activities from start to end of the project? \***

Word count:

Must be between 5 and 50 words.

Must be between 5 and 100 words

**Who will manage the project? \***

Word count:

Must be no more than 50 words.

eg. the committee of management

**Does your project require ongoing costs and how will these costs be funded in the future? \***

Word count:

Must be between 5 and 50 words.

**Which Community Grant category are you applying for? \***

- General Community Grant - Equipment
- General Community Grant - Other Projects
- Festivals, Celebrations and Events
- Minor Capital Works
- Climate Action

At least 1 choice and no more than 1 choice may be selected.

## Major Funding

\* indicates a required field

### General Community Grant - Other Project - Major Funding

**Major project funding applicants are required to complete a project plan template** found on Council's Community Grants web page at <http://www.basscoast.vic.gov.au/Grants> and attach it to the application in the 'additional supporting information' section.  
**Equipment purchase is excluded from Major Project funding.**

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**Are you applying for Major Project funding from \$5,001 to \$10,000?**

\*

Yes

No

**If your application is unsuccessful for Major Project funding, do you want your application reassessed for a grant of up to \$5,000 funding?**

\*

Yes

No

Not applying for Major Project funding

## Festivals, Celebrations and Events Grant

\* indicates a required field

### Festivals, Celebrations and Events including Major Projects

Questions below relate to ensuring applicants are aware of their responsibilities in event planning and event management. An approved grant application may be conditional upon supply of an event permit or other approvals and permissions as required.

***Please note: Event funding is paid after the successful completion of the event and an acquittal form has been submitted in SmartyGrants.***

**Are you applying for Major Project funding from \$5,001 to \$10,000?**

Yes

No

**If your application is unsuccessful for Major Project funding, do you want your application reassessed for a grant of up to \$5,000 funding?**

Yes

No

Not applying for Major Project funding

Major project funding applicants are required to complete a project plan template found on Council's Community Grants web page at <http://www.basscoast.vic.gov.au/Grants>.

**Please attach a completed Project Plan Template \***

Attach a file:

**When will the event begin? \***

**When will the event end? \***

**What is the expected event attendance? \***



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**Where will the event be held? \***

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

**Who owns the land on which the event will be held? \***

**Has the land owner given permission? \***

Yes  No

**If yes, please provide a copy of land owner permission**

Attach a file:

**Is this the first year this event is being held?**

Yes  No

**Did you receive community grant funding for this event last year?**

Yes  No

***Community Grants will only fund the same event for two consecutive years. If the event is to be ongoing you will need to apply for Annual Event Grant funding.***

**Do you want the event to be considered for Annual Event Grant funding next year?**

Yes  No

If yes, please contact Council's Events team for further information about Annual Event Grants

**Have you spoken to Council's Events Team to determine if any permits are needed for this event? \***

Yes and I am able to provide a written copy of this advice  
 No  
 Not Applicable  
 Other:

**If you answered yes, please provide a copy of this advice**

Attach a file:

**How will you manage event safety, including compliance with all legislative and**

Word count:

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### occupational health and safety requirements? \*

Must be between 5 and 100 words.

You will be required to provide evidence before an event permit is issued

### Are public liability and other Insurances in place for the event \*

- Yes  
 No - if you wouldn't normally be required to have PL insurance you are able to add the cost of it into your grant application

### Is your event being run by a contractor? If yes, please provide their contact details and explain what they will do \*

Word count:

Must be no more than 50 words.

### Are volunteers assisting with the event? How many are expected to be involved?

## Minor Capital Works Grant

\* indicates a required field

\* A **capital work** is any item that is built in or needs to be fixed to a roof, wall, floor or the ground.

If your project is on a Council owned asset you must contact Council's Asset Officer - Building and Open Space to discuss the project well in advance of applying. You will also need to obtain permission in writing from the relevant service manager of the Council asset.

### Are you applying for Major Project funding from \$5,001 to \$10,000? \*

- Yes  No

### If your application is unsuccessful for major funding, do you want it reassessed for funding up to \$5,000? \*

- Yes  No  Not applying for Major Project Funding

Major project funding applicants are required to complete a project plan template found on Council's Community Grants web page at <http://www.basscoast.vic.gov.au/Grants>.

### If you answered yes above, please attach a completed Project Plan Template \*

Attach a file:

## Minor Capital Works

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**Project address \***

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

**Is your group/organisation a Council appointed Committee of Management? \***

Yes  No  Other:

**Is there a report or a strategic/master/business plan that identifies this project as a priority? \***

Yes, and I can provide a copy of the document  
 No  
 Other:

**If you answered yes, please attach a copy of the relevant document**

Attach a file:

**Is the project in/on a Council owned/managed building or land? \***

Yes  No  Other:

**If no, provide the name of the building or land owner/manager \***

**Has the building or land owner/manager approved this project? \***

Yes  No  Other:

You are required to obtain written land/building owner/manager approval if it is not your building/land

**If you answered yes, please attach land owner / manager consent**

Attach a file:

**How would you best describe your type of capital works project \***

Fixed plant and equipment eg. professionally installed air conditioning, dishwasher, hot water unit  
 A building or facility project  
 Improvement to land eg. driveway, paths, fencing  
 Fixed furniture fitout eg. cabinetry, joinery, whole kitchen, custom floor or window coverings  
 Other structure eg. barbeque shelter, shed, bike rack

**What type of asset change is being made by this project? \***

Creating a new asset  
 Expanding an existing asset  
 Renewing or replacing an existing asset  
 Upgrading an existing asset

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**Explain whether the works will result in increased or decreased maintenance costs and/or increase the life of the asset \***

Word count:  
Must be no more than 50 words.

**It is your responsibility to ensure all permits, approvals and permissions have been obtained prior to commencing your project.** Such approvals may be required from Council's Planning Team, Environmental Health Team and/or Local Laws Team. Other approvals may be required from a Building Surveyor.

**What permits, approvals and permissions are required for the project, and what is the status of them? \***

Word count:  
Must be no more than 50 words.

**Are public liability and other insurances in place for the works? \***

Yes       No       Other:

**If you answered yes, please list all relevant insurances**

**Does your project comply with Australian Standards and what are they? \***

Word count:  
Must be no more than 50 words.

**Are there people that need to be kept informed about this project? If so, who are they and how will they be kept informed? \***

Word count:  
Must be no more than 50 words.

## Climate Action Grant

\* indicates a required field

**Which level of funding are you applying for? \***

- minor grant up to \$5,000
- major grant up to \$10,000

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**If your application is unsuccessful for major funding, do you want it reassessed for funding up to \$5,000? \***

Yes

No

N/A if not applying for major grant

### Major funding up to \$10,000

**Climate Action Major Grant Category** supports more substantial community projects or actions that accelerate community-led climate action focusing on the priorities in the Climate Change Action Plan.

For us to further understand your project we would like to know:

- the scope for any partnerships
- the intended legacy of the project
- its reach including with diverse community sectors
- innovation.

**What partnerships will be built or enhanced through the project? \***

Must be no more than 50 words.

**How will that add value to the outcome and the outgoing work of the partners? \***

Must be no more than 50 words.

**How will the project lead to long lasting change? \***

Must be no more than 50 words.

**What capacity building outcomes will live on after the project? Can it be replicated, scaled up or expanded? \***

Must be no more than 50 words.

**How will you engage with new audiences or deepen engagement with existing audiences? \***

Must be no more than 50 words.

**How will diverse sectors of the community be empowered through the project? How many people will you reach? \***

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Must be no more than 50 words.

**Will you be trialing an approach new to Bass Coast or to you? How will the learning from this project be shared? \***

Word count:

Must be no more than 50 words.

## Climate Action general questions

\* indicates a required field

**Does your project contribute to the following type of climate emergency action? (see definition below) \***

- Emissions reduction       Adaptation       Both

**Emissions Reduction:** In the Plan we use the term “emission reduction” when referring to actions that will help to mitigate climate change, mitigation is human intervention to reduce the sources or enhance the sinks of greenhouse gases.

**Adaptation:** the process of adjustment to actual or expected climate and its effects, it is doing what we can to live with and minimise the destruction and suffering caused by climate change.

**How does your project contribute to the Bass Coast Climate Change Action Plan? Please include the action or actions if more than one, from the Plan that your project contributes to. \***

Must be no more than 50 words.

**Please select which of these best aligns with your project. Depending on your response you may be required to provide more information \***

- Other Project eg feasibility study  
 Festival, Celebration and Events eg education program  
 Minor Capital Works eg solar, battery, energy efficient building improvements

At least 1 choice and no more than 1 choice may be selected.

## Climate Action - Event, Festivals and Celebrations

\* indicates a required field

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These questions relate to ensuring applicants are aware of their responsibilities in event planning and management. An approved grant application may be conditional upon supply of an event permit or other approvals and permissions required.

**Please note:** Event funding is paid after the successful completion of the event and an acquittal form has been submitted in SmartyGrants.

**When will the event be held? \***

Must be a date.

**When will the event end? \***

Must be a date.

**What is the expected event attendance? \***

Must be a number.

**Where will the event be held? \***

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

**Who owns the land on which the event will be held? \***

**Has the landowner given permission? \***

Yes

No

**If no, why not?**

**If yes, please provide a copy of the landowner's permission**

Attach a file:

**Is this the first year this event is being held? \***

Yes  No

**Did you receive community grant funding for this event last year? \***

Yes

No

**Community Grants will only fund the same event for two consecutive years. If the event is to be ongoing you will need to apply for Annual Event Grant funding.**

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**Do you want the event to be considered for Annual Event Grant funding next year?**

- Yes  No

If yes, please contact Council's Events team for further information about Annual Event Grants

**Have you spoken to Council's Events Team to determine if any permits are needed for the event? \***

- Yes, I can provide a copy of this advice  
 No  
 Not applicable  
 Other:

**If yes, please provide a copy of this advice**

Attach a file:

**How will you manage event safety including compliance with all legislative and occupational health and safety? \***

Word count:

Must be no more than 50 words.

If an event permit is required for your project you will be required to provide evidence to support your response

**Are public liability and other insurances in place for the event? \***

- Yes  No - if you wouldn't normally be required to have PL insurance you can include this cost in your grant application

**Is your event being run by a contractor? If yes, please provide their contact details and explain what they will do \***

Must be no more than 50 words.

**If volunteers are assisting with the event how many do you expect to be involved?**

Must be a number.

## Climate Action - Minor Capital Works

\* indicates a required field

\* A **capital work** is any item that is built in or needs to be fixed to a roof, wall, floor or the ground.



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If your project is on a Council owned asset you must contact Council's Asset Officer - Building and Open Space to discuss the project well in advance of applying. You will also need to obtain permission in writing from the relevant service manager of the Council asset.

### **Project address \***

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

### **Is your group/organisation a Council appointed Committee of Management? \***

Yes

No

Other:

### **Is the project in/on Council owned/managed building or land? \***

Yes

No

### **If no, please provide the name of the building or land owner/manager**

### **Has the building or land owner/manager approved the project? \***

Yes

No

You are required to provide written land/building owner/manager approval if it is not your building/land

### **If yes, please attach it**

Attach a file:

### **Is there a report or strategic / master / business plan that identifies this project as a priority? \***

Yes, I can provide a copy of the report

No

### **If yes, please attach a copy of it**

Attach a file:

### **What type of asset change is being made by this project? \***

- creating a new asset
- expanding an existing asset
- renewing or replacing an existing asset
- upgrading an existing asset

### **Will the project result in increased or decreased maintenance costs and/or increase the life of the asset? \***

Word count:

Must be no more than 50 words.

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**It is your responsibility to ensure all permits, approvals and permission have been obtained prior to commencing your project.**

Such approvals may be required from Council's Planning Team, Environmental Health Team and/or Local Laws Team. Other approvals may be required from a Building Surveyor.

**What permits, approvals and permissions are required for the project, and what is the status of them? \***

Word count:

Must be no more than 50 words.

Have you applied for any relevant permits and waiting for them to be approved?

**Are public liability and other insurances in place for the works? \***

Yes

Not applicable

No

**If yes, please list all relevant insurances \***

Word count:

Must be no more than 50 words.

**Does your project need to comply with any Australian Standards? If so, please advise \***

Word count:

Must be no more than 50 words.

**Are there people that need to be kept informed about this project? If so, who are they and how will they be kept informed? \***

Word count:

Must be no more than 50 words.

## Project Budget

\* indicates a required field

There are two budget tables to fill out, and a budget summary. You can add or delete rows in the tables if required.

Quotes are required to verify amounts in your budget. **Items / services over the value of \$1,000 (including GST if applicable) require two written quotations. Please do not round quotes up.**

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Council applies a **grant funding ratio** for projects in all grant categories. This is a minimum of 30% funded by the applicant and **up to** 70% funded by Council. An applicant's contribution may be in cash, in-kind or a combination of both.

For more information see the Budget section of the Community Grant Guidelines on Council's [Community Grants web page](#).

### Budget IN-KIND - volunteer time or materials and services secured at no cost for the project

In-kind amounts must be directly related to the project and not general operation of the group. In-kind service costs are calculated at professional services \$45.00 per hour and non-professional services at \$25.00 per hour.

**Example: In-kind supplier:** Committee; **Description of goods:** Clearing area for water tank - 2 volunteers x 2 hours each; **Total** \$100.00

Council will not consider the time taken to plan and complete the grant submission as an in-kind contribution.

<b>IN-KIND supplier</b>	<b>Description eg. goods supplied, what is the task, how many volunte</b>	<b>Total</b>

### Budget INCOME and EXPENDITURE

INCOME - list funding sources to pay for your project. EXPENDITURE - list what are you proposing to spend on the project. Do not include IN-KIND in this table

**Note: the total income and total expenditure columns should be the same figure**

<b>INCOME - item description</b>	<b>Total (incl. GST if applicable)</b>	<b>EXPENDITURE - item description</b>	<b>Total (incl. GST if applicable)</b>
		The total Income and total Expenditure columns must	
Community Grant request amount			
eg. your group's cash amount			
eg. any other income?			

### Budget Summary

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**How much are you requesting in this grant application \***

\$

Must be a dollar amount - minimum request is \$1,000. Check the Community Grants Guidelines for maximum funding limits and the funding ratio

**What is the IN-KIND total from the table**

\$

This number/amount is calculated.  
Amount has been calculated from the In-Kind budget table

**What is the INCOME total from the table \***

\$

This number/amount is calculated.  
Amount has been calculated from the Income total

**What is the EXPENDITURE total from the table \***

\$

This number/amount is calculated.  
Amount has been calculated from the Expenditure total

**Is your project being supported by any other source of funding? \***

Yes  No

Eg other funding from within Council, successful grant from another source

**If yes, please attach details**

Attach a file:

Eg email confirmation from funding body, organisation advising amount. Please ensure this amount is listed in the Income Table above.

**Please provide a current bank statement or latest financial report \***

Attach a file:

More than one file can be uploaded

**Please provide quotes to support your application (more than one file can be uploaded) \***

Attach a file:

One quote for items/services under \$1,000, two quotes for items/services over \$1,000. Website quotations must clearly include a description of the item or service, price, the vendor name and contact details. An emailed price from a supplier does not qualify as a quotation.

**Is there anything else you would like to tell us about to support your application \***

Word count:

Eg 1) you may have only provided one quote and two are required, tell us why. 2) Your bank statement may show a lot of money which is actually committed to a project and not for operational spending - let us know.

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**Are there any other attachments you want to share in support of your application?**

Attach a file:

Eg evidence of funding from other sources, photos that support your project. You can upload more than one file.

**If your group needs assistance uploading documents**, please contact Council's Community Grants and Projects Officer on 1300 BCOAST(226 278) or (03) 56712211 or email [grantenquiry@basscoast.vic.gov.au](mailto:grantenquiry@basscoast.vic.gov.au)

## Applicant's Declaration

\* indicates a required field

### Declaration

I certify that to the best of my knowledge the statements made in this application are true.

I am authorised by my group/organisation to be the applicant for this grant and complete this form and I agree that:

- The statements made in this application are true
- All necessary permits/approvals will be obtained prior to the beginning of the project
- The project will be covered by appropriate insurance
- All relevant health and safety standards will be met
- Council does not accept any liability or responsibility for the project

If successful, I as the authorised applicant will ensure that my group/organisation will abide by the following **General Conditions**:

- The group will enter into a funding agreement with Council for the grant amount awarded
- Grant funds can only be spent on the project approved by Council. If grant funds are spent on any other project or activity then Council must be reimbursed an equivalent amount. Similarly, any unspent funds must be reimbursed to the Council
- The grant funds are for a specific period and cannot be construed as being a commitment by Council for recurrent funding
- Any proposed major variations of project plans, milestones, budgets or timelines as outlined in your application form need to be discussed with the Grants Officer in advance. If your variation is agreed to, a variation request in writing must be sent to the Grants Officer before any changes to the project can be funded
- An acquittal report must be submitted to Council within one month of project completion. This report will include photos, copies of media and receipts for purchase of goods and services, as evidence of funds having been dispersed as agreed

### Limitations on available funding

I understand that the Community Grants Program is limited by the amount of funds available and applications will be viewed within the context of Council's overall budget. I am aware that applicants are not guaranteed funding nor can any applicant be guaranteed full funding

### Council acknowledgement terms

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I understand that successful funding recipients are required to acknowledge and/ or promote the financial contribution made by Council to their project.

### Privacy Statement

Bass Coast Shire Council is committed to protecting your privacy and ensuring that all information provided in and arising from this Grant Application be kept confidential. Bass Coast Shire Council may need to collect, use and disclose information about the person, the organisation, the project or other relevant people stipulated in this Grant Application. By ticking the box below, your consent is given to Bass Coast Shire Council to disclose the information contained in and arising from this Grant Application to a third party so that the third party is able to assist Bass Coast Shire Council in assessing the Grant application.

I understand that if the application is successful, the project summary, name of the applying organisation and amount funded will be made public.

**I have read the above and confirm my acceptance \***  Yes

**Do you give permissions for your contact details to be given to local media for grant promotion purposes \***  Yes  No

### Submitted By

**Person completing application \***

First Name

Last Name

**Position in organisation \***

**Date \***

**Thank you!** Once you click on the SUBMIT button your application will be complete. Shortly after you hit the submit button you will receive an email with your application number and a copy of your application attached. Please check the copy of the application carefully and advise us immediately if there are any errors.

### Feedback

We would appreciate your feedback about this online application system, and the Community Grants Program.

# 2022 Community Grant Application form

## Form Preview

Suggestions will be considered for improving Council's Community Grants Program.

**How did you find our online application system \***

- Very Easy     Easy     Neither Easy nor Hard     Difficult     Very Difficult

**How did you find out about Community Grants \***

- Council's website  
 Someone in my organisation  
 Local newspaper  
 Word of mouth

**Please provide any other feedback you may have about the online application system or the Community Grants Program**